

**PLACER COUNTY FAIR ASSOCIATION
800 ALL AMERICA CITY BOULEVARD
ROSEVILLE, CA 95678**

MINUTES

Board of Directors Meeting

August 16, 2005

7:00 p.m.

Members Present: Bickford, Cooper, Gray, Green, Kennedy, Lucich, Lunsford & Vineyard

Others Present: CEO Brock Wimberley, Admin. Asst. Alice Wright

I. CALL TO ORDER

CEO Wimberley verified the legal meeting notice requirements were met. Following the roll call, Director Lunsford determined that there was a quorum and the meeting was called to order at 7:03 pm.

II. PUBLIC COMMENT

No members of the public were present.

III. ACTION ON BOARD MEMBERS ABSENT

Director Gray moved, Director Kennedy seconded, and motion carried to excuse Director Bickford from the previous Board meeting.

IV. CONSENT AGENDA

Director Lucich moved, Director Gray seconded, Director Bickford abstained, and motion carried to approve the consent agenda.

V. FINANCIAL REPORTS

Director Vineyard moved, Director Cooper seconded, and motion carried to approve the Financial Reports.

VI. ACTION ITEMS

- A. Fair-time Garden Room Display & Fair grounds landscape - Director Gray moved, Director Cooper seconded, and motion carried to postpone discussion.
- B. Office Staffing – CEO Wimberley requested consideration of additional Administration staffing for accounting and financial workload at Fair. Director Gray moved approval with recommended change of title to Business Services Supervisor, Director Kennedy seconded, and motion unanimously carried.
- C. Office Equipment Copier Lease – CEO Wimberley recommended sub-letting remaining 30-months of existing 60-month copier lease to accommodate replacement unit which will realize cost savings and increased utility. Board agreed, given identification of lessee.
- D. Approval of Interim, Commercial Exhibit, Concession, Standard Service, Entertainment, and Judging Agreements entered into in June 2005
Director Vineyard moved, Director Gray seconded, and motion carried to approve the list of Agreements.

VII. MANAGEMENT REPORT

Correspondence – Board received thank you for purchasing Lamb at Fair. Fair received thank you from City of Roseville and Chamber of Commerce for sponsorship of 4th of July event. **Admin. Bldg** – State inspector satisfied with grade on ADA ramp, eliminating need for handrails. Working with CCA for ADA handrail specs for front stairs and construction details for parking lot prior to obtaining quotes. **Dub Star Universal** – Drafted letter to send certified mail, if no response within 21 days forward dot Placer Co. DA. **Board Retreat** – Board agreed on date of October 20th, 2005 in lieu of regular Board Meeting to discuss Fair Board hospitality, relocation, and add'l topics. **Cell Tower Lease** – Approached by EC Telecom to construct 100-125' cell phone tower. Board agreed to accept proposal and proceed with construction. Recommended inclusion of contract language to allow attachment of programmable marquee. **Eagle Scout Project** – Board informed of recommended installation of 22 shade trees in C-Lot adjacent to Lawton Ave. **CDFR Annual Audit** – Scheduled to begin Aug. 22nd. **Fair-Time Pageants** – Data

incomplete to finalize reconciliation. **2006 Fair Theme** – CEO Wimberley to pull together possible themes, requested Board bring ideas to Sept. meeting. **Relocation** -

VIII. PRESIDENT'S REPORT

Director Lunsford requested a date in late October for the annual Board Retreat.

IX. DIRECTORS COMMENTS

Director Gray suggested scheduling dedication of Admin. Bldg. as soon as landscape is complete.

Director Green suggested mowing back parking lot, clean-up C-gate and schedule Building & Grounds Committee meeting.

Director Bickford requested cost detail of Pepsi product for Board Hospitality. Speedway officials need to wait longer for recognition of car sponsors prior to start of race. Line-up further on track to center on track prior to start. Recommended multi-year concessions contracts.

Director Vineyard reported that George Gomez was awarded Agriculturalist of the Year.

Director Kennedy reported that she chose remove herself from Pageant activities and remain on the Fair Board.

Director Lucich suggested hosting a dinner for the City Fathers to foster a relationship.

X. ADJOURNMENT

The meeting adjourned at 8:35 p.m.

CERTIFIED TO BE A TRUE AND CORRECT COPY.

Brock Wimberley
Chief Executive Officer

Date